

Franklin Paralegal Services, FPS

Vacate Records Intake Form

Section A

Full Legal Name _____

Address & Phone _____

Employer Name _____

Address & Phone _____

Section B

Type of conviction (offense/date/degree)

Case # _____ County and Court _____

(Check one) Felony Conviction _____ Misdemeanor _____ Gross Misdemeanor _____

Have you been convicted of anything since the charge you are vacating? _____

If yes, what and when? _____

Are there any pending criminal charges against you? (in this state or any other state) _____

If yes, what and when? _____

Is there any additional information you would like the court to know? _____

*Please provide a copy of the Judgment and Sentence or Adjudication Order for each conviction.

Vacation of a conviction does not automatically restore your right to possess a firearm.

www.franklinparalegalservices.com

Phone: 360-525-7866

404 S. First St., STE 200B, Mount Vernon, WA 98273

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Email: franklinparalegals@gmail.com

Franklin Paralegal Services, FPS**Acknowledgement**

A paralegal shall be aware of and abide by all legal authority governing confidential information in the jurisdiction in which the paralegal practices.

A paralegal may reveal confidential information only after full disclosure and with the client's written consent; or, when required by law or court order; or, when necessary to prevent the client from committing an act that could result in death or serious bodily harm.

Unless otherwise expressly authorized by the Discloser a Recipient shall retain the Confidential Information in confidence, shall not disclose the Confidential Information to any third party and shall not use or reproduce the Confidential Information for any reason other than the Stated Purpose.

Services Not Performed by FPS

Although, FPS may comment upon Client's legal documents, financial statements or other documentation in the course of performing the services hereunder, Client acknowledges that FPS is not an attorney, nor is FPS providing legal advice. Client further acknowledges that Client should consult with its own legal advisors regarding any matters requiring legal advice.

Initial and sign below

_____I the Client, understand that preparation of the actual legal documents/forms will not begin until payment is received.

_____I understand and agree that I will provide all information needed to complete forms. I understand that changes to forms and additional forms will be subject to additional charges

_____I understand that there may additional court costs and filing fees that are not associated with FPS-- Including but not limited to; mailing fees, process server and notary fees. (according to your case) Fees vary from county to county.

_____I further understand that FPS is not responsible for the outcome of my case. And that FPS is not qualified to give any legal advice, representation or counsel on my behalf in any way and agree to indemnify and hold harmless FPS staff and heirs.

Signature

Datewww.franklinparalegalservices.com

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